

**CHAMBER CLASSIC SOCCER ALLIANCE, INCORPORATED
NORTH DALLAS CHAMBER SOCCER**

**BY-LAWS
(AS AMENDED JUNE 2007)**

ARTICLE I - MEMBERSHIP

1.1 Membership in the Chamber Classic Soccer Alliance, Incorporated-North Dallas Chamber Soccer (hereinafter the "League") shall be composed of two categories: Voting members and non-voting members.

1.2 Voting Members: These shall be composed of the following:

A. The Board of Directors

B. Teams:

Each team playing in the current season, upon payment of League dues, shall be entitled to one membership. A designee representing the majority of the team shall apply to be accepted by the League's Board of Directors. Each team retains its membership between seasons. A designee representing the majority of the team shall cast the team's vote on all issues.

1.3 Non-Voting Members:

A. Players: Upon payment of required fees with all required paperwork that has been accepted by the Board of Directors of the League.

B. Managers and Coaches: Upon registration requiring risk management information, team volunteer coaches, volunteer assistant coaches, or volunteer managers who are not otherwise voting members.

ARTICLE II - EXPULSION

Any member may be expelled or have their membership forfeited for a serious violation of the League's Constitution or its By-Laws, or for conduct that is prejudicial to the best interests of the League. A two-thirds vote of the attending members of the Board of Directors shall be necessary for such action.

ARTICLE III - AFFILIATIONS

The League may maintain membership in regional and national soccer associations and/or other organizations beneficial to the League, subject to approval of the Board. The President or their appointee(s) shall represent the League in such affiliated organizations.

ARTICLE IV - DUTIES AND RESPONSIBILITIES OF OFFICERS

The officers of the League shall be:

- 4.1 ***President-elected on Even years:** The President of the League is charged with the overall administration and executive functions of the League and shall preside at all Annual General Membership Meetings and all Special General Membership Meetings of the League and all meetings of the Board of Directors. They shall appoint all committees that they deem necessary to carry out the business of the League. They shall cast the deciding vote in the event of a tie at any meeting at which they are presiding. They shall submit an annual report in writing at the Annual General Meeting and said report shall become part of the minutes of such meeting. They are empowered to take prudent and reasonable action in cases not covered in the Constitution, By-Laws, or the General Rules for Recreational Play, and such authority is implicit in the office. The President will attend to the duties of the League's affiliation with North Texas State Soccer Association (hereinafter "NTSSA") or will appoint their proxy for this duty. In addition, the Board may elect one of its directors as President Pro Tem who shall be charged with the responsibilities of the President in the President's absence. Nothing shall preclude the President Pro Tem from serving as another officer.
- 4.2 ***Vice-President-elected on Odd years:** The Vice-President of the League is charged with assisting the President with the overall administration and executive functions of the League and shall preside in the absence of the President at all League meetings.
- 4.3 ***Appeals and Disciplinary Chairman-elected on Even years:** The Appeals and Disciplinary Chairman shall be responsible for the enforcement of the League's By-Laws and General Rules for Recreational Play.
- 4.4 ***Secretary-elected on Odd years:** The Secretary shall be responsible for having a record taken of the minutes of all Board of Directors meetings and all regular meetings in accordance with the By-Laws. Copies of the minutes shall be filed at the League's office. The Secretary shall have available at all meetings copies of the minutes of previous meetings and shall also act as historian. The Secretary shall prepare and timely distribute an agenda to the Board for the upcoming Board meeting.

- 4.5 ***Treasurer-elected on Even years:** The Treasurer shall supervise the financial operation of the League and shall present monthly financial reports to the Board of Directors. Prior to the beginning of each season, the Treasurer shall be responsible for the preparation of a budget to be approved by the League's Board of Directors. Annual financial reports shall be made at the close of the League's fiscal year and be subject to audit. The Treasurer shall deliver a report on the financial position and operation of the League at the Annual General Meeting.
- 4.6 ***Boys Program Chairman-elected on Odd years:** The Boys Program Chairman shall be charged with the overall administration of the boys program. Specific responsibilities will include promoting growth of the boys program, pursuing inter-league play when the League does not offer the competition necessary for an age group, the coordination of the boys program through all age levels and the supervision of team assignments.
- 4.7 ***Girls Program Chairman-elected on Even years:** The Girls Program Chairman shall be charged with the overall administration of the girls program. Specific responsibilities will include promoting growth of the girls program, pursuing inter-league play when the League does not offer the competition necessary for an age group, the coordination of the girls program through all age levels and the supervision of team assignments.
- 4.8 ***Team Representative Chairman-elected on Odd years:** The Team Representative Chairman shall be liaison for the League's teams to the Board of Directors to provide an information resource for the League.
- 4.9 ***Coaching Development Chairman-elected on Even years:** The Coaching Development Chairman shall be responsible for coordinating the coaching and player development for the league. Their duties include coordinating coaching clinics as well as serving as the focal point for input to the Board of Directors from the coaches of the League.
- 4.10 ***Referee Chairman (North and South Programs)-elected on Odd years:** There shall be a Referee Chairman for each program and shall be responsible for serving as the liaison between the Board of Directors and the Referee Assignors, insuring that all referee classes are conducted for the League and for serving on any Appeals and Disciplinary Committee regarding conduct of referees.

- 4.11 **Facilities Chairman (North and South Programs)-appointed by the Board of Directors:** There shall be a Facilities Chairman for each program and shall be responsible for the improvement and maintenance of existing facilities and the procurement of new facilities with sprinkler systems. They shall be responsible for coordinating the scheduling and distribution of fields for all games. They shall procure all the necessary equipment for the League's programs and will be responsible for the distribution and collection of equipment during the operation of the programs.
- 4.12 A Director may hold more than one officer position, but in no case will any director have more than one vote. Positions marked with an asterisk shall be Executive Committee Members.

ARTICLE V - ELECTION OF OFFICERS

Officers shall be elected by the Membership for a two year term at the Association Annual General meeting to be held in the month prior to the beginning of the fall season of league play. In the event that an officer position becomes vacant during any calendar year, the Board may elect a replacement or allow the position to remain unfilled for the remainder of the year. Elections of officers will be as noted in Article IV for each position designated by the association.

ARTICLE VI – LEAGUE COMMISSIONERS

- 6.1 The function of the League Commissioners shall be as follows:
- a. Responsible for the organization, operation and government of their appropriate age group divisions.
 - b. Responsible for the assignment of players to the teams in their age group divisions, and will verify with the Registrar the registration of those teams/players with the League.
 - c. Responsible for the placement of teams within the divisions of their leagues and for collating the logistics required to tabulate their league's standings.
- 6.2 The Board of Directors shall appoint the League's Commissioners. The Commissioners shall serve at the Board's discretion and shall have no conflict of interest (i.e., coaches, managers, sponsors or is affiliated with a team or has a child playing in the age group for which they have responsibility). The Commissioners shall report to their respective Program Chairman.

ARTICLE VII - SCHEDULING COMMITTEE

The President shall appoint the Scheduling Committee prior to the beginning of each soccer season. The President shall also appoint the chairman of the Scheduling Committee.

The Scheduling Committee will have responsibility for scheduling all games for the season including make-up and tournament games.

ARTICLE VIII - NON OFFICER POSITIONS

8.1 **Executive Director:** The Executive Director of the League shall be the chief administrative staff person of the League and, subject to the supervision of the Board of Directors, shall report directly to the President and shall perform such duties as may be incident to the office or as specifically designated by the Board. The Executive Director shall be selected and serve at the pleasure of the Board and receive such compensation as the Board from time to time may determine. The Executive Director should be an at-will employee of the League and may be terminated at any time by the Board at its sole discretion. The Executive Director shall also serve on the CCSAI Board of Directors as Treasurer and Assistant Secretary.

8.2 **Registrar, Administrative Assistant, and Office Staff:** The Registrar, Administrative Assistant, and Office Staff shall be responsible for the registration and eligibility of all players and teams within the jurisdiction of the League and assist the Executive Director in their duties. The Registrar, Administrative Assistant, and Office Staff shall be selected by the Executive Director with the approval of the Board and serve at the pleasure of the Board of Directors and receive such compensation as the Board may from time to time determine. The Registrar, Administrative Assistant, and Office Staff shall be at-will employees of the League and may be terminated at any time by the Executive Director with approval of the Board in its sole discretion.

ARTICLE IX - AMENDMENTS

These By-Laws may be amended by the Board of Directors at any regular or special meeting, provided at least 15 days notice of the proposed amendments, briefly indicating its nature, shall have been delivered in writing to each director and provided that the amendment is approved by a two-thirds majority vote of the directors present at such meeting.